Robert J. Donchez 377 Devonshire Drive Bethlehem PA 18017

November 27, 2013

Eric R. Evans, President of Council 10 East Church Street Bethlehem PA 18018

Dear President Evans:

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I would like to take this opportunity to advise you that I will be resigning as a Member of Bethlehem City Council effective Monday, January 6, 2014. As you know, I will be sworn in as Mayor on Monday, January 6, 2014.

I extend to all Members of Council my thanks and appreciation for their professionalism in addressing many issues during my tenure as a Member of Council. I am grateful that I had the privilege and opportunity to serve with the Members of Council. I thank the staff of the City Clerk's Office for the assistance they have given me over the years as a Member of Council.

I look forward to continuing to serve in my capacity as Mayor.

Thank you.

Sincerely.

Robert J. Donchez Mayor-Elect

cc: Members of Council Controller Treasurer Department Heads Human Resources